



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
July 9, 2024

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Mike Fowler, Mike Pirie, and Joel Purves.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:50 a.m.
Confirm	162/24	PIRIE: That the agenda, as prepared and submitted to council, for the July 9 th , 2024 meeting be hereby confirmed. CARRIED.
Minutes	163/24	EXNER: That the minutes from the regular meeting held on June 11, 2024 be hereby approved. CARRIED.
		UNFINISHED BUSINESS:
Bylaw 2024-06	164/24	PIRIE: That Bylaw No. 2024-06, a bylaw to designate certain areas in outdoor public places where alcohol may be consumed during certain hours, be hereby read a first time. CARRIED.
Bylaw 2024-06	165/24	PURVES: That Bylaw No. 2024-06 be hereby read a second time. CARRIED.
Bylaw 2024-06	166/24	POWELL: That Bylaw No. 2024-06 be given three readings at this regular meeting of Council. CARRIED.
Bylaw 2024-06	167/24	FOWLER: That Bylaw No. 2024-06 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. CARRIED.
Policy GG-33A	168/24	EXNER: That Council hereby replaces Policy GA – 33 with Policy GA-33A, a policy setting guidelines for a harassment free work environment. CARRIED.
Agreement for Sale	169/24	WALL: That Council hereby enters into an Agreement for Sale with Howard and Lorraine Parr for Lot 10, Block 28, Plan 101891943. CARRIED.
		NEW BUSINESS:
2023 Financial Statements	170/24	WALL: That Council hereby accepts the 2023 Audit Report and The Financial Statement, Schedules, and Notes as submitted by Myers Norris Penny (MNP). CARRIED.
2024 Golf Course Budget	171/24	PURVES: That Council hereby acknowledges the Carnduff Golf Course 2024 Operating Budget. CARRIED.
Bylaw 2024-07	172/24	EXNER: That Bylaw No. 2024-07, a bylaw to provide for the closing of Hamilton Street and adjoining lane, be hereby read a first time. CARRIED.
Bylaw 2024-07	173/24	PIRIE: That Bylaw No. 2024-07 be hereby read a second time. CARRIED.
Bylaw 2024-07	174/24	PURVES: That Bylaw No. 2024-07 be given three readings at this regular meeting of Council. CARRIED.
Bylaw 2024-07	175/24	POWELL: That Bylaw No. 2024-07 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. CARRIED.
		6:30 a.m. – Administrator Brown and Administrator Assistant Beck declared a conflict of elections remuneration and left the council chambers.
2024 Election Remuneration	176/24	EXNER: That Council hereby sets the 2024 election remuneration for returning officer/deputy returning officer AND poll clerk/nomination officer at: Advance Poll – \$100, and Election Day – \$225. CARRIED.

6:34 a.m. – Administrator Brown and Administrator Assistant Beck returned to the council chambers.



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6:42 a.m. – Councilor Purves declared a conflict of interest regarding the Lions Club tax abatement request and left the council chambers.

2024 Lions Tax Abate 177/24 POWELL: That Council hereby abates the Carnduff Lions Club \$2,169.08 for their 2024 taxes. **CARRIED.**

6:43 a.m. – Councilor Purves returned to the council chambers.

REPORTS:

Admin. Report 178/24 FOWLER: That the Administrator’s Report for the July, 2024 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**

Committee Reports
Recreation – June Report provided by Rec Director Jodie Wall.
Golf Club Financials provided by Rec. Director Jodie Wall.
Centennial Arena Financials provided by Rec. Director Jodie Wall.
Ball Diamonds Financials provided by Rec. Director Jodie Wall.
Daycare – Mayor Apperley provided a verbal report.
OH & S – Admin Assistant Beck provided a verbal report.
Fire Department – May 7th Mutual Aid Meeting Minutes provided.
Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by RM #2 Administration
Mayor Apperley provided a verbal report.
S.E. Medical Group – July monthly update provided.
Jan 12/24 meeting minutes provided
Mayor Apperley provided a verbal report.
Sunset Haven – Councilor Wall provided a verbal report.
SE Transp Planning – May 28th Executive Meeting Minutes.
Cemetery – Mayor Apperley provided a verbal report.
Water & Sewer – Council Wall provided a verbal report.
Carnduff Fall Fling – Councilor Powell & Admin Assist Beck provided a verbal report.

179/24 PIRIE: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**

CORRESPONDENCE:

Correspon. National Police Federation....Email re: Creation of Sask. Marshals Service. *
Lower Souris Watershed.....Invite to Annual General Meeting. *
Prairies North.....Summer 2024 Magazine.
We Build.....Summer 2024 Magazine.
The Furrow.....Summer 2024 Magazine.

180/24 FOWLER: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. **CARRIED.**

FINANCIAL:

Bank Statement 181/24 PURVES: That the bank reconciliation statement for the June 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**

Financial Statement 182/24 EXNER: That the statement of financial activities and income statement ending June 30, 2024 be accepted as presented. **CARRIED.**

Accounts For Approval 183/24 WALL: That Cheque #35194 to #35237 for \$246,768.77; electronic fund transfers of \$117,049.16 (school taxes) & \$2,982.48 (council indemnities); payworks & ACU withdrawals and Cheque #8203 to #8205 for \$92,559.70; and mastercard payments of \$1,406.28 totaling \$460,766.39 be hereby approved for payment. **CARRIED.**

7:00 a.m. – Councilor Wall declared a conflict of interest regarding the invoice for his wife, Jodie Wall, and left the council chambers.

Accounts For 184/24 POWELL: That Cheque #35240 to Jodie Wall for \$29.85 be hereby approved for

T/R



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Approval

payment. **CARRIED.**

7:01 a.m. – Councilor Wall returned to the council chambers.

DELEGATION:


7:10 a.m. – 7:41 a.m. – Shane Sterling, Foreman

FINANCIAL CONTINUED:

7:42 a.m. – Mayor Apperley declared a conflict of interest regarding the payment to himself and Day Construction and left the meeting.

Accounts For Approval	185/24	WALL: That cheque #35238 to Ross Apperley for \$3,741.00 be hereby approved for payment. CARRIED.
Accounts For Approval	186/24	PIRIE: That cheque #35239 to Day Construction Ltd for \$1,474.20 be hereby approved for payment. CARRIED.
Adjourn	187/24	EXNER: That we do now adjourn. CARRIED.

Meeting adjourned at 7:44 a.m.



Mayor



Administrator